

Hindmata Shikshan Mandal
Mohanrao Patangrao Patil Mahavidyalaya,
Borgaon, Tal-Walwa, Dist-Sangli



Policy Document
E-Governance Policy

Introduction

At Mohanrao Patanrao Patil Mahavidyalaya, Borgaon, we recognize the importance of leveraging technology to streamline administrative processes, enhance transparency and improve service delivery. This policy aims to establish guidelines and procedures for implementing e-governance initiatives within the college. By embracing e-governance, we aim to optimize administrative efficiency, facilitate data-driven decision-making and provide seamless services to students, faculty, staff and other stakeholders.

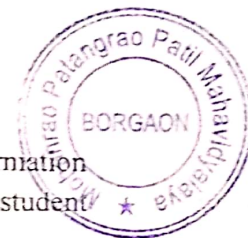
Objectives

The objectives of the E-Governance policy for college are as follows:

- To digitize administrative processes, reducing manual paperwork, minimizing redundancies, and improving operational efficiency.
- To enhance transparency and accountability in administrative procedures by providing easy access to information and promoting digital record-keeping.
- To provide seamless online services to students, faculty, staff, and other stakeholders, thereby improving their experience and satisfaction.
- To facilitate data-driven decision-making by establishing centralized digital platforms for data collection, analysis, and reporting.
- To promote a culture of innovation and continuous improvement in administrative practices through the effective use of technology.
- To ensure data security and privacy by implementing appropriate measures and adhering to relevant laws and regulations.

Key Components

- Digital Infrastructure:** The institution will invest in and maintain a robust digital infrastructure, including hardware, software, networking, and data storage facilities, to support e-governance initiatives effectively.



- b. **Information Management System:** The institution will establish an integrated information management system that encompasses all key administrative functions, such as student records, human resources, finance, and inventory management.
- c. **Online Portals and Services:** The institution will develop and maintain user-friendly online portals and platforms to provide seamless services to students, faculty, staff, and other stakeholders. These services may include online admissions, course registration, fee payment, document verification, and online grievance redressal.
- d. **Digital Records and Documentation:** The institution will adopt digital record-keeping practices to ensure efficient storage, retrieval, and preservation of administrative documents, while adhering to relevant legal and regulatory requirements.
- e. **Data Analytics and Reporting:** The institution will establish mechanisms to collect, analyze, and report data related to various administrative functions. This data will be used to inform decision-making processes and support evidence-based planning.
- f. **Cyber security and Data Privacy:** The institution will implement robust cyber-security measures and protocols to protect sensitive data, prevent unauthorized access, and ensure compliance with applicable data protection regulations.

Stakeholder Engagement and Training

- a. **Stakeholder Engagement:** The institution will actively engage students, faculty, staff, and other stakeholders in the development and implementation of e-governance initiatives. Their feedback and suggestions will be solicited to enhance user experience and optimize system functionalities.
- b. **Training and Capacity Building:** The institution will provide comprehensive training and capacity-building programs to ensure that employees are equipped with the necessary skills and knowledge to effectively utilize e-governance systems and platforms.

Policy Compliance and Monitoring

- a. **Compliance:** All employees and stakeholders are expected to comply with the e-governance policy and adhere to the established guidelines and procedures.
- b. **Monitoring and Evaluation:** The institution will regularly monitor the implementation of e-governance initiatives, assess their effectiveness, and undertake periodic evaluations to identify areas for improvement and refinement.

Policy Review and Amendments

This E-Governance policy will be subject to periodic review to ensure its relevance and effectiveness in keeping pace with evolving technological advancements and institutional needs. Any amendments or modifications to the policy will be communicated to the relevant stakeholders.



Confidentiality and Data Protection

The institution will prioritize data confidentiality and protection by implementing appropriate measures to secure data against unauthorized access, loss, or alteration. Personal information will be handled in accordance with applicable privacy laws and institutional policies.

Conclusion

The E-Governance policy at Mohanrao Patangrao Patil Mahavidyalaya, Borgan reflects our commitment to leveraging technology for administrative efficiency, transparency, and improved service delivery. By implementing e-governance initiatives, we aim to enhance stakeholder experience, streamline processes, and foster a culture of innovation within the college. This policy is subject to periodic review to ensure its effectiveness and alignment with the institution's objectives.


Principal
Mohanrao Patangrao Patil Mahavidyalaya
Borgan, Tal. Walwa, Dist. Sangli



Mohanrao P. Patil (Anna)

Hindmata Shikshan Mandal, Borgaon

MOHANRAO PATANGRAO PATIL MAHAVIDYALAYA, BORGAON

• Tal. Walwa, Dist. Sangli (M.S.) Pin 415413 •



Approved by Govt. of Maharashtra & Affiliated to Shivaji University Reg.No. : NGC2000/नमवि/(298/2000)/नशि-3

Recognized by UGC under 2 (I) & 12 (B) Scheme F. No. 8/696/2012 (CPP-I), NAAC Accredited: 'C' grade (CGPA 1.9)

Ph.: (02342) 264524 • Website : www.mppmborgaon.org • E-mail : mppmborgaon@gmail.com/ bor297.cl@unishivaji.ac.in

Dr. U. N. Suryawanshi (M.A. NET., Ph.D.)

I/c Principal

Mob. : 9096836156

Ref. No. : _____

Date : _____

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination



Sr. No.	Name of the vender	Website Link/ Name of the Software	Areas of Operation
1	Shivaji University, Kolhapur	http://www.unishivaji.ac.in/onlineortal/	Administration
2	Joint Director Higher Education Kolhapur	http://jdhekop.blogspot.com/	Administration
3	Government of Maharashtra – HTE SEVARTH	https://htesevaarth.maharashtra.gov.in/	Administration
4	National Scholarship Portal – Gov. of India	https://scholarships.gov.in/	Administration
5	AISHE – Gov. of India	https://aishe.gov.in/aishe/home#demo	Administration
6	MAHADBT – Gov. of Maharashtra	https://mahadbtmahait.gov.in/home/index	Administration
7	Biyani Technologies, Kolhapur	https://biyanitechnologies.com/	Administration



8	Shivaji University, Kolhapur	https://www.unishivaji.ac.in/syllabusnew https://www.unishivaji.ac.in/exam/Online-Results http://studentapps.unishivaji.ac.in/Suksfc/student_login	Student Admission and Support
9	Government of Maharashtra – Scholarship Portal	https://mahadbt.maharashtra.gov.in/login/login	Student Admission and Support
10	Government of Maharashtra – Scholarship	https://scholarships.gov.in	Student Admission and Support
11	Mohanrao Patangrao Patil Mahavidyalaya, Borgaon	http://mppmborgaon.org	Student Admission and Support
12	Mohanrao Patangrao Patil Mahavidyalaya, Borgaon	https://www.youtube.com/channel/UCxkjn98snlKfWjxTvAxywA	Student Admission and Support
13	Shivaji University, Kolhapur	https://www.unishivaji.ac.in/online_portal/	Examination
14	Teachmint Technologies Private Limited	https://www.teachmint.com/about	Student Support Examination




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Mohanrao Patangrao Patil Mahavidyalaya
Borgaon, Tal. Walwa, Dist. Sangli



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Hindmata Shikshan Mandal, Bargaon

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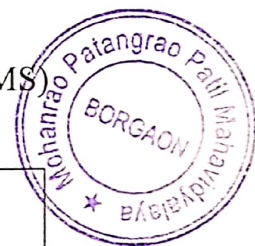
I/c Principal

Mob. : 9096836156

Ref. No. :

Date :

College Library is Partially Automated using Library Management System (LMS)



Sr. No.	Particulars	Details
1	Name of Software	e-Granthalaya
2	Developed by	National Informatics Center, Govt. of India
3	Version	3.0 (2007)
4	Modules of Software	Book Acquisition, Cataloguing, Circulation, Serials. Micro Documents, Budget and Search
5	Year of Automation	2016
6	AMC of Software	8000

(Signature)
Principal
Mohanrao Patangrao Patil Mahavidyalaya
Tal. Walwa, Dist. Sangli





Softech Solutions & Services

Reg.No.MAH / 029859 / 2012


Flat No.6 Manisha Apartment, Yashwantnagar Talegaon - 401 507



Party Name & Address : Mohanrao Patangrao Patil Mahavidyalaya Borgaon, Tal- Walwa Dist- Sangli	Invoice No. : A-00198 Invoice date : 03/09/2016
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Sr.No	Particular	Quantity (Units)	Rate (Rs.)	Amount (Rs.)
1	Library Software Installation & Training OPAC	1	8000.00	8000.00
			Total	8000.00

Rupees Eight Thousand Only


Principal
Mohanrao Patangrao Patil Mahavidyalaya
Borgaon, Tal. Walwa Dist. Sangli



For Contact:- Mob:- 09657586701 / 09850098707

E-Mail:- softechservices7@gmail.com



Information and Library Network Centre
(An Autonomous Inter-University Centre of UGC)

सूचना एवं पुस्तकालय नेटवर्क केन्द्र
(विश्वविद्यालय अनुदान आयोग का स्वायत्त अंतर विश्वविद्यालय केन्द्र)

National Library and Information Services Infrastructure of Scholarly Content (N-LIST)

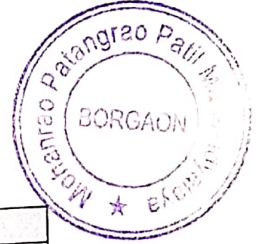
Invoice

Ref No.: INF/N-LIST/2021/7698

Date: 2021-03-30
Invoice No.: NLIST/20-21/3484
College GST No.: Not Available
College GST State Code: MH [27]

Name and Address of Subscriber

To
The Principal
Mohanrao Patangrao Patil Mahavidyalaya, Borgaon
At Post - Borgaon, Tal- walva, Dist- sangli
Islampur
Maharashtra - 415413



SR. No.	Membership Fee	Period of Membership	Amount In Rs
1	N-LIST Annual Membership Fee	April 2021 to March 2022	5,000.00
		CGST@0.00%	0.00
		SGST@0.00%	0.00
		IGST@18.00%	900.00
		Total	5,900.00

Rupees Five Thousand Nine Hundred Only

GSTIN: 24AAAT11480J1ZS
TDS is not applicable on annual membership fee.

Sincerely Yours

Ashok Kumar Rai
Scientist-E(CS)

Cut Here

N-LIST MEMBERSHIP FEE RECEIPT

Receipt No: 51747

Receipt Date: 2021-03-30

Received with thanks from Mohanrao Patangrao Patil Mahavidyalaya, Borgaon, Islampur, Maharashtra
A sum of Rupees Five Thousand Nine Hundred Only by Cheque No/DD No/RTGS No. MAHBH21089043060
Dated 2021-03-30 drawn on Bank of Maharashtra Payable at Gandhinagar Gujarat towards N-LIST Annual
Membership Fee for the financial year 2020-21.

Rs. 5900

Sincerely Yours

For Administrative Officer(Finance)

This receipt is valid on realization of Cheque and DD.
Subject to Gandhinagar(Gujarat) jurisdiction only
Online Printed Date : 2023-04-10 05:04:49
INFLIBNET Ref No : INF/N-LIST/2021/7698
GSTIN: 24AAAT11480J1ZS.



Principal

Principal

Mohanrao Patangrao Patil Mahavidyalaya
Borgaon, Tal. Walva (Sangli) 415 413 (MH),

Borgaon, Tal. Walva, Dist. Sangli
Infocity, P.B. No. 4, Gandhinagar - 382007, Gujarat, INDIA

इन्फोसीटी, पो.बो. नं. ४, गांधीनगर - ३८२००७, गुजरात (भारत)

+91-79-23268000, Fax : +91-79-23268222, http://www.inflibnet.ac.in



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